**2021 ACCTA CONFERENCE PROGRAM PROPOSAL FORM**

Instructions: Please click and type text as relevant where indicated. Please click on relevant checkboxes. Please save completed form and return as an MS Word or PDF attachment to Bethany Riddle (bethany.riddle@stonybrook.edu).

**Lead Presenter**

Name: Click here to enter text.

Institution: Click here to enter text.

State: Click here to enter text.

Phone Number: Click here to enter text.

Email: Click here to enter text.

**Education and Licensing Information**

Degree: Click here to enter text.

Name of Academic Program: Click here to enter text.

State of License/Province of Registration: Click here to enter text.

License/Registration Number: Click here to enter text.

**Additional Presenter(s):**

Please list the names of any Additional Presenter(s) below. Contact information and education and licensing information for Additional Presenter(s) must appear on the CV(s) submitted with this program proposal.

Additional Presenter Name(s): Click here to enter text.

**Program Presentation Requirements**

To remain in compliance with ACCTA’s APA-sponsorship status, CE programs must adhere to specific criteria as defined by APA. Lead presenters are responsible for ensuring that they and any Additional Presenters have read and agree to comply with the ACCTA CE Requirements document. This document is attached to the ACCTA Conference Call for Programs and can also be found on the ACCTA Website.

The following criteria must be demonstrated by proposed programs:

1. CE programs must be grounded in an evidence-based approach. CE programs that are focused on application of psychological assessment and/or intervention methods must include content that is credibly supported by the most current scientific evidence. CE programs may also provide information related to ethical, legal, statutory or regulatory policies, guidelines, and standards that impact psychology.
2. Presenters must identify no fewer than 3 and no more than 5 learning objectives for their program. For guidance on writing learning objectives that are compliant with CE requirements, please refer to this document from APA: [https://www.apa.org/ed/sponsor/resources/objectives.pdf](https://urldefense.proofpoint.com/v2/url?u=https-3A__www.apa.org_ed_sponsor_resources_objectives.pdf&d=DwMFaQ&c=3buyMx9JlH1z22L_G5pM28wz_Ru6WjhVHwo-vpeS0Gk&r=clFhn3OnRFimYno4DSi5UbCXzpUNOZLUtLhkVhcQQBE&m=roHb7LFsF6QoGstvyuaOnPGJd42-u3QL1JfJdmj9AfU&s=jRjXwUKwps4C52a9eCRZfD5e9H80LPs9RZu7hnDZcY0&e=)
3. Presenters must provide no fewer than 3 references that support the empirical basis of their program presentation, **with references dating within the last 10 years**. Some seminal references can be included though the majority of listed references must be more recent (i.e., no older than 10 years).

**Program Presentation Description and Information**

Presentation Title: Click here to enter text.

Presentation Description: Click here to enter text.

Abbreviated Presentation Description (no more than 5-7 sentences to be included in final conference program, if selected): Click here to enter text.

Does the presentation contain stressful content? [ ] Yes [ ] No

Stressful content description: Click here to enter text.

Learning Objectives: Please identify no fewer than 3 and no more than 5 learning objectives for your program:

Learning Objective 1: Click here to enter text.

Learning Objective 2: Click here to enter text.

Learning Objective 3: Click here to enter text.

Learning Objective 4: Click here to enter text.

Learning Objective 5: Click here to enter text.

References: Please provide no fewer than 3 references from within the past 10 years that support the empirical basis of this program, using current APA-style:

Click here to enter text.

Special scheduling requests: Click here to enter text.

Please disclose any known or anticipated conflicts of interest for any presenters: Click here to enter text.

[ ]  By checking this box, I acknowledge that all presenters have read and agree to comply with the ACCTA CE Requirements.

**Instructions for Submitting Proposals:**

All proposals must be submitted via email. Please send completed documents as MS Word or PDF attachments to the following address: bethany.riddle@stonybrook.edu

\*Please use the Subject Line: 2021 ACCTA Program Proposal

**CONFERENCE PROPOSAL DEADLINE: Monday, June 14, 2021.**

**Proposal Completion Checklist:**

[ ]  Completed Conference Program Proposal Form

[ ]  Provided 3-5 Learning Objectives

[ ]  Provided 3 or more Scholarly References (at least 3 dating within the past 10 years)

[ ]  Current CVs for **ALL** presenters

[ ]  Reviewed ACCTA CE Requirements and Learning Objectives document and agreed to comply